

## Cleaner

**Apply by: Monday 23<sup>rd</sup> February** - However, please submit your application as soon as possible as we may close this role ahead of the advertised deadline if we find the right candidate.



### **Join our work to support our communities to thrive**

Are you someone who takes pride in creating clean, welcoming spaces? Do you want to use your skills to make a real difference for local people? If so, we would love to meet you.

As a Cleaner at Greenway Centre, you will play a vital role in making sure our community feels safe, supported and at home when they visit. Every week, more than a thousand people come through our doors – from gym members and exercise class participants to café customers, business partners, residents seeking support, and visitors joining in free activities.

Your work helps ensure that every one of those visitors has a positive experience. By keeping our busy community spaces clean, hygienic and well-presented, you will be supporting the wellbeing of our customers, staff and volunteers, and contributing directly to the warm, inclusive environment we are known for.

If you are reliable, take pride in your work, and enjoy being part of a team that truly cares about its community, we would love to hear from you.

### **About you**

- You have experience working in a cleaning role, ideally within a busy public building or community space.
- You can think on your feet, solve problems as they arise, and are open to learning new ways of working.
- You understand the importance of Health & Safety and follow safe working practices.
- You enjoy working as part of a team and take pride in helping create a clean, welcoming environment for many different visitors.
- You are physically active, happy to be on your feet, and enjoy taking on a variety of cleaning tasks throughout your shift.
- You embody our values of: Positivity – Integrity – Excellence – Welcoming – Entrepreneurial.

## **About us**

We are a Bristol-based charity made up of staff, volunteers, and residents working together to keep power in our community. We work alongside local people and partners to improve health, wellbeing, employment, and local pride — while tackling social isolation and bringing investment into the area.

Guided by residents, our vision is a thriving and healthy community. We provide the support, spaces, and services our community needs through our two well-loved sites: Greenway Centre and The Ranch Adventure Playground and Youth Space. These venues host a wide range of activities including wellbeing services, youth and play sessions, fitness classes, community groups, and local celebrations.

We are proud to be a Disability Confident employer and welcome applications from everyone. We are committed to building a team that reflects the diversity of our community. If you need any adjustments during the recruitment process or in the workplace, just let us know - we will do our best to support you.

## **About the Role**

- You will play a key part in keeping our community spaces clean, safe and welcoming for all visitors, ensuring high standards of hygiene
- You will carry out daily cleaning duties across public areas, toilets, offices, gyms, studios and event spaces, helping us maintain a professional and inviting environment
- You will work closely with colleagues across the Centre, communicating any issues such as maintenance needs, hazards or stock shortages so they can be addressed quickly
- You will follow Health & Safety procedures, including safe use of cleaning equipment and chemicals, and help ensure our buildings remain a safe place for staff, volunteers and visitors
- This is a hands-on, active role in a fast-paced community environment where your work directly supports the wellbeing of local people in Southmead and North Bristol

## Details

- Location: Based at Greenway Centre, Doncaster Road, Bristol, BS10 5PY
- Contract: Permanent
- Salary: £24,242 per annum Pro Rata (with pending cost of living rise in April 2026)
- Hours: 10 hours per week Monday to Friday 6am – 8am. With opportunities to do extra shifts at various times Monday to Sunday.
- Holiday & benefits: 33 days annual leave pro rata (inclusive of Bank Holidays), occupational pension, free membership to Greenway Gym and classes.
- Training & Development Opportunities: All mandatory training and job specific training offered, e.g. First Aid, Fire Marshal, COSHH Safeguarding.
- Sick Pay: 4 weeks at full pay over rolling year, pro-rata.
- Pension Contribution: Nest Pension Scheme combined 7% (employer 3%, employee 4% as standard) .
- Benefits: Life Assurance, free membership to Greenway Gym and classes.
- How to apply: Please email your CV, along with a cover letter to describe how you fit the Person Specification and Essential Criteria to [joeldavies@southmead.org](mailto:joeldavies@southmead.org)
- Deadline: 9am on Monday 23rd February. Interviews will be held on Thursday 12th March.
- Contact: If you have any questions about the role, email: [joeldavies@southmead.org](mailto:joeldavies@southmead.org)

## Key Responsibilities

- Carry out daily cleaning of all areas including toilets, changing rooms, corridors, offices, meeting rooms, gym spaces and communal areas.
- Follow cleaning schedules and complete routine, deepclean and adhoc tasks as required.
- Ensure all spaces are hygienic, tidy and welcoming for visitors, staff and volunteers.
- Use cleaning equipment and chemicals safely and in line with Health & Safety and COSHH guidelines.
- Refill consumables such as soap, toilet roll, paper towels and cleaning supplies.
- Support room setups by ensuring spaces are clean, presentable and ready for meetings, activities and events.
- Identify and report maintenance issues, hazards or damage promptly to the Facilities team.
- Keep cleaning equipment in good working order and report when replacements or repairs are needed.
- Maintain high standards of cleanliness in high-traffic areas such as foyers, entrances and customer routes.
- Work collaboratively with the Facilities team and wider staff to support smooth daily operations.

**General Responsibilities** - All staff at Southmead Development Trust are expected to:

- Follow all Southmead Development Trust policies and procedures.
- Actively demonstrate and promote our values: *Positivity, Integrity, Excellence, Welcoming, Entrepreneurial*.
- Work independently and take initiative to solve problems.
- Engage in training, development, and team activities.
- Support a safe, inclusive, and respectful environment.
- Collaborate effectively across teams and with the community.
- Be flexible to work occasional evenings and weekends.
- Carry out other duties as required to support the Trust's work.

## **Person specification**

### **Essential**

- Experience in cleaning within a workplace, public building, or similar environment
- Ability to follow cleaning schedules and complete tasks to a high standard
- Good understanding of Health & Safety and safe working practices
- Awareness of COSHH and safe handling of cleaning chemicals (training can be provided)
- Ability to work independently and as part of a team
- Good time management and ability to prioritise tasks
- Reliable, punctual and able to maintain high standards consistently
- Physically able to carry out manual tasks such as lifting, bending, and being on your feet for most of the shift
- Ability to identify and report maintenance issues or hazards promptly
- Positive attitude, takes pride in cleanliness and presentation of shared spaces

### **Desirable**

- Previous experience cleaning in a community centre, leisure centre, school, hospital or similar high traffic environment
- Experience using commercial cleaning equipment or machinery (e.g., floor scrubbers)
- Basic understanding of safeguarding in community settings
- Experience supporting room setups for meetings or events
- First Aid or Health & Safety training